

**EASTERN RIO BLANCO COUNTY HEALTH SERVICE DISTRICT
PIONEERS MEDICAL CENTER**

**MONTHLY MEETING OF THE
BOARD OF DIRECTORS
September 28, 2021**

DIRECTORS PRESENT:

Kia Turner, Vice President
Todd Shults, Secretary
Regas Halandras
Mark Schryver

Absent: Kim Brown, President (Excused)

OTHERS PRESENT:

Liz Sellers – CEO
Tim Howard - Interim CFO
Amy Peck - CNO/COO
Dan Olson - Compliance
Eric Jones - QHR (Zoom)
Lauren Blin - QHR (Zoom)
Christina Harney, Associate Attorney-Bechtel Santo & Severn (Zoom)
Dr. Turner - Chief of Staff
Cindy Rholl – Medical Staff
Marlena O’Leary - Recorder
Kari Howard - Interim Med Surgical/ER Director

PUBLIC PRESENT:

Vicki Crawford, Resident

CALL TO ORDER:

Vice President Kai Turner called the monthly meeting of the Eastern Rio Blanco County Health Service District Pioneers Medical Center Board of Directors to order at 12:02 p.m. Directors and attendees recited the Pledge of Allegiance.

INTRODUCTIONS:

Kari Howard, Interim Med Surgical/ER Director was introduced and welcomed by the Executive Board to the Pioneers Medical Center Team.

PUBLIC COMMENT:

None

APPROVAL OF AGENDA:

Vice President Kai Turner presented the agenda for Board approval. A motion to approve was made by Regas Halandras, seconded by Mark Schryver. Motion carried.

APPROVAL OF MINUTES:

A motion to approve the minutes of August 24, 2021, was made by Todd Shults and seconded by Mark Schryver. Motion carried.

CAPITAL BUDGET REQUEST:

Greg Hanberg, Radiology Department Manager, submitted request for a Canon CT Scanner. Motion to approved Finance Sub-Committee referral for approval with recommendation to lease at this time. Motion by Mark Schryver and seconded by Todd Shults. Motion carried.

Dave McVicker, Plant Operations Manager, request to purchase plow for used truck which had already been approved and purchased. Board Member Mark Schryver motion to approve of this request as submitted to the Executive Board by the Finance Sub-Committee. Board Secretary Todd Shults seconded and motion passed.

MEDICAL STAFF REPORT: Dr. Turner, Chief of Staff, reported Danette Coulter, Revenue Cycle Director, is working closely with them regarding awareness on coding and claim denials. They are reviewing the top three most common claim denials for coding options. The Medicare ABN process is developing. The Athena system is generating ABN notices. Staff shortages are becoming more crucial. It is becoming increasingly harder to find travelers for coverage. New mandates have left employees overall feeling tired, less respected and appreciated. Out-of-area patients always express such gratitude and appreciation and that helps. Med staff are training on Ultrasound use in the ER and correct documentation on billing for that. This week they conducted practice on Code Drills to begin to implementing Amy's plan to cycle through OR and ER with those as well. EMS has always been provided their Medical Directorship through PMC, however, EMS has expanded this position with their program. They may need their own Medical Director to meet their expectations. Also, Detention Center physician position will no longer be needed with the closure and contracting with Moffat County for inmate housing.

CONSENT AGENDA:

A motion to approve the Consent Agenda was made by Mark Schryver and seconded by Regas Halandras. Motion carried.

MARKETING & FOUNDATION REPORT: Rachel Gates, Marketing Director, as published.

WALBRIDGE WING REPORT: Gary Blair, Interim Director, as published.

CNO/COO REPORT: Amy Peck, CNO/COO reported in addition to her published report that they are sharing the Wing's Activity Coordinator, Jean Gianinetti and are excited about her involvement. Amy has scheduled a Nursing Skills Fair next week with 32 different stations and outside instructors from different areas including from UCHHealth. Amy has been rounding with patients, reminding them to complete the patient survey to help identify inconsistencies. She has definitely found it to be a pick-me-up experience. Traveling nurse wages continue to rise. Todd Shults commented that he was recognized at TMH as a member of the PMC Board and received a very good comment and recommendation for Amy Peck. Amy thanked the Board and indicated she has definitely felt the family atmosphere at PMC. YVMC UCHHealth has donated a baby warmer to PMC. We are excited to have it here. Jasmin Thorp is working on improvement in documentation.

CEO REPORT: Liz Sellers, CEO, reviewed in addition to her published report CDPHE conducted an unannounced site survey on Monday which was the closure of the recertification of the last survey. Dennis Norris, QHR, toured the Facility and did a very thorough review but, left us with a checklist which includes fire-pull alarms. The requirements have changed since the Facility was built and the anticipated cost of the 2021 requirement of 21 fire-pull alarms needed would be \$36,000. The Waiver on CoVid Vaccine Mandate was requested and has been approved for 90 days. EEOC Federal Statute identifies specifically religious exemption requirements. Liz indicated that she will not decide by any other criteria. PMC current policy reviews those exemptions and holds to these exemptions.

QUALITY REPORT: Carly Anderson, Quality Coordinator, as published.

MAINTENANCE/FACILITY OPERATIONS REPORT: Dave McVicker, Plant Operations Manager, as published.

ADMINISTRATIVE REPORTS:

QHR UPDATE: Eric Jones, QHR Representative, deferred his report to Executive Session.

COMPLIANCE REPORT: Dan Olson, Compliance Director, reviewed Power Point Presentation of training given to managers regarding contracts. This contract training also covered who has authority to sign. Board member, Mark Schryver, commented on his history and experience in developing a contract termination paragraph which would include our own standardized contract termination

requirements. Dan Olson also indicated he was working on including the contract training in the Relias Training Structure for Department Managers. He also addressed vendor communication regarding contract HIPPA compliance with patient information.

Dan Olson also updated the Board on the PMC MCN – Policy Management and policies review as they progress with developing refinements. As people are trained in the functions and use of this program, they will become more comfortable program features and with full reports as well how to use them most effectively.

ACCOUNTS PAYABLE REVIEW/ FINANCE REPORT:

Mark Schryver moved to acknowledge and accept the August 2021 Financial Report as presented during the Finance Sub-Committee meeting and recommended to the Executive Board. Todd Shults seconded. Motion carried.

Regas Halandras made motion to accept the Accounts Payable August Report as presented to the Finance Sub-Committee meeting. Mark Schryver seconded. Motion carried

OTHER BUSINESS:

ADDITIONAL REPORTS FROM PMC DEPARTMENTS: Board reviewed Long-term Care Wing Resident family thank you note.

EXECUTIVE SESSION: Motion to move into Executive session made by Regas Halandras; motion was seconded by Mark Schryver. Motion carried.

NEXT MEETING SCHEDULED: Vice President Kai Turner indicated that the next regularly scheduled Executive Board meeting will be Tuesday, October 26, 2021.

ADJOURNMENT:

There was a motion to adjourn the regular Board Meeting was made by Mark Schryver and seconded by Regas Halandras. Motion carried.

Respectfully submitted:

Kia Turner, Vice-President

Todd Shults-Secretary

Marlena O'Leary, Recorder

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EXECUTIVE SESSION

THESE PROCEEDINGS CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL, AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE STATE AND FEDERAL LAW.

**EASTERN RIO BLANCO HEALTH SERVICE DISTRICT
PIONEERS MEDICAL CENTER
BOARD OF DIRECTORS
September 28, 2021**

Eastern Rio Blanco County Health Service District

An Executive Session of the Board of Directors of the Eastern Rio Blanco County Health Service District was held on September 28, 2021, in the Board Room of the Hospital.

Present: Kia Turner - Vice President
Todd Shults - Secretary
Regas Halandras
Mark Schryver

Others Present: Liz Sellers – CEO
Christina Harney, Associate Attorney – via zoom

Absent: Kim Brown – President

CALL TO ORDER:

Regas Halandras made a motion to enter into executive session for the purposes outlined in the agenda. Mark Schryver seconded. Motion carried.

Discussion was held on the topics outlined in the agenda. No decisions were made.

A motion was made and seconded to adjourn executive session. Motion carried.

Kia Turner - Vice President

Todd Shults-Secretary

VERIFICATION

STATE OF COLORADO)
)ss.
COUNTY OF RIO BLANCO)

I, Kia Turner, Vice President of the Board of Directors of the Eastern Rio Blanco County Health Service District, having been first duly sworn upon oath, deposes, states, and attests that he has read the foregoing Executive Session Proceedings of September 28, 2021, knows the contents thereof, and that the same are true and correct, and substantially reflect the substance of the discussions of said Executive Session.

EASTERN RIO BLANCO
COUNTY HEALTH SERVICE
DISTRICT
Board of Directors

BY: _____
Kia Turner-Vice President

Subscribed and sworn to before me this _____ day of _____, _____, by Kia Turner, Vice President of the Board of Directors of Eastern Rio Blanco County Health Service District.

Witness my hand and official seal:
My commission expires:

Notary Public