

**EASTERN RIO BLANCO COUNTY HEALTH SERVICE DISTRICT
PIONEERS MEDICAL CENTER**

**MONTHLY MEETING OF THE
BOARD OF DIRECTORS
November 29, 2021**

DIRECTORS PRESENT:

Kim Brown, President
Kai Turner, Vice President
Todd Shults, Secretary
Mark Schryver
Regas Halandras

OTHERS PRESENT:

Liz Sellers, CEO
Lionel Montoya, Interim CFO
Cindy Rholl

PUBLIC PRESENT:

None.

CALL TO ORDER:

President Kimberly Brown called the monthly meeting of the Eastern Rio Blanco County Health Service District Pioneers Medical Center Board of Directors to order at 9:50 AM. Directors and attendees recited the Pledge of Allegiance. The Mission Statement was read for Board consideration.

APPROVAL OF AGENDA:

President Kimberly Brown presented the agenda for Board approval. A motion to approve was made by Regas Halandras, seconded by Mark Schryver. Motion carried.

APPROVAL OF CONSENT AGENDA:

President Kimberly Brown presented the consent agenda for Board approval or modifications if some item needed to be moved to the regular agenda. No changes were recommended. A motion to approve was made by Regas Halandras, seconded by Kai Turner. Motion carried.

APPROVAL OF MINUTES:

October 2021 minutes will be reviewed and approved at the January 2022 meeting.

MEDICAL STAFF REPORT:

Credentialing:

Dr. Ceola was recommended for re-appointment. He performs neurological surgery for PMC. Regas Halandras moved for approval of re-credentialing request. Mark Schryver seconded. Motion carried.

William (BJ) Trouskie, CRNA, was recommended by medical staff for initial appointment. Mark Schryver made a motion to approve. Regas Halandras seconded. Motion carried.

Dr. Turner indicated that PMC has continued to be very busy with community illness and accidents. The Board asked that she convey the Board's support to our team and thanks for their hard work.

CEO Report

Retail Pharmacy update:

In investigating the possibility of leasing the Meeker Drugs location, it has been determined that the drug store has its own electric meter separate from the sandwich shop and the rest of the building. The rest of the utilities still have to be determined. The board has decided on a rent of \$3,000 for the space on a monthly basis, with this rental payment to be deducted from the amount Meeker Drugs owes PMC, per the judgement that reflects repayment will be charged an 8% interest rate until repaid in full.

Currently, there is a signed agreement from Diana for the purchase of the drug store trademark. There are two months of payments due PMC (November and December 2021) that have not been paid. The board talked about deducting the two months' rent out of the \$30,000 that they planned on paying Diana. The board approved this plan should she not make the payments prior to the drug store agreement closing. It has been agreed that Meeker Drugs will provide all outstanding invoices so PMC can pay them in full. It is part of the agreement that PMC would pay Meeker Drugs debts, with Diana to receive the remaining amount of the \$30,000 purchase price. At this point, Diana will provide notice that her business is no longer operational. This should happen within a week of closing on the lease.

Mark Schryver brought up concerns about a security agreement on the facility with the seller. There is a clause in the lease stating if PMC experiences issues with the space to be leased that are not remedied as needed, Diana will still owe the unpaid judgement amount to PMC.

The opening date for the PMC retail pharmacy will need to be extended. The Board expressed concern regarding insuring our population has access to needed medical prescriptions. Delays have been caused in part due to some of the equipment needed to operate the pharmacy will not arrive before January 1st optimistically and may be later than that. The operating system was ordered almost four months ago, but will not arrive on time. Once the operating and management systems arrive, the pharmacy can move forward with opening.

Another concern brought up by Mark Schryver was operating hours of the retail pharmacy. While they can be adjusted after opening, he felt it important to note that hours of operation and availability of prescriptions has been an issue for the town in the past. Mark Schryver requested a checklist of things that need to be done for the pharmacy to open.

ADMINISTRATIVE REPORTS:

FINANCE SUBCOMMITTEE REPORT: Lionel Montoya, Interim CFO, reported on 2022s current financial plan. Included in his report were the dates and natures of the audits coming up next year. Lionel noted that he is required to give the board four reports for auditing standards and practices: Income, statistics, cash flow, and summary. Lionel presented these reports to the board. The auditors calculate some of these reports differently, so he will be working with them to produce more accurate reports moving forward. Additionally, he indicated he has not had a chance to analyze these reports. Mark Schryver has asked Lionel to have 2021's finances – numbers and categories – put together for the January 2022 board meeting.

ACCOUNTS PAYABLE REVIEW/ FINANCE REPORT:

The AP review will be delivered via email from Lionel Montoya.

OTHER BUSINESS:

VACCINES: At PMC, we have those that have been vaccinated, those with a medical exemption, and a religious exemption. The state still provides/allows those waivers. PMC is anticipating CDPHE will come in and scrutinize those waivers. Vaccinations and booster shots are available through PMC and County Health.

EXECUTIVE SESSION: Motion to move into Executive session made by Mark Schryver; motion was seconded by Regas Halandras. Motion carried.

NEXT MEETING SCHEDULED:

The December 28, 2021 meeting was cancelled. The next meeting scheduled for the 25th of January, 2022.

ADJOURNMENT: Mark Schryver moved the meeting be adjourned. Kai Turner seconded. Motion carried.

Respectfully submitted:

Kim Brown, President

Todd Shults, Secretary

Natalie Bustad, Recorder