

**EASTERN RIO BLANCO COUNTY HEALTH SERVICE DISTRICT  
PIONEERS MEDICAL CENTER  
MONTHLY MEETING OF THE FINANCE SUBCOMMITTEE  
BOARD OF DIRECTORS  
May 25, 2021**

**DIRECTORS PRESENT:**

Kim Brown (President)  
Mark Schryver  
Regas Halandras  
Todd Shults (Secretary)  
Kai Turner (Vice-President)

**OTHERS PRESENT:**

Liz Sellers -CEO  
Michael Santo & Christina Harney - Counsel  
Tim Howard – Interim CFO  
Danette Coulter – PFS  
Dan Olson – Compliance  
Eric Jones, QHR  
Cindy Rholl, Recorder

**PUBLIC PRESENT:**

None

President Brown called the monthly meeting of the Eastern Rio Blanco County Health Service District Finance Subcommittee to order.

President Brown read the PMC Mission Statement for Board consideration.

**APPROVAL OF AGENDA:**

A motion was made to approve the meeting agenda by Mark Schryver, seconded by Regas Halandras. Motion carried.

**APPROVAL OF MINUTES:**

A motion was made to approve the March 30, 2021 minutes by Regas Halandras and seconded by Mark Schryver. Motion carried.

A motion was made to approve the April 27, 2021 minutes by Mark Schryver and seconded by Regas Halandras. Motion carried.

**CAPITAL BUDGET REQUESTS**

Cardiopulmonary –Presentation by Brea Rascon, for the purchase of a Qualitative Fit Testing Machine using COVID funds budget in the amount of \$18,700.

Facilities- Presentation by Liz Sellers, to update and maintain Parking lot sealant and coating from discretionary budget funds in the amount of \$27,088.

A motion was made by Mark Schryver to approve the capital budget items requests as presented, seconded by Regas Halandras. Motion carried.

### **FINANCIAL REPORTS AND UPDATES:**

Tim Howard, interim CFO reported –

April was strongest month year to date, with revenues pushing up to \$4.97 million. Net revenue is 9.7% over budget, and the operating expenses are 6.6% over budget. Net income for April was \$354,962, bringing the year to date total to \$107,383.

April volumes are strong. Orthopedic cases were up 63% from March and at this time is our most profitable service line.

Tim discussed concerns with our EMR (Athena) and their posting of duplicate deposits. He also noted PMC have logged over 1,800 cases of errors in their accounting since implementation. The Board was provided with a hand-out listing the duplicate deposits. Medicare began takebacks against the \$5.0 million accelerated payment loan (COVID related loan) -total April 2021 takebacks were \$118,000. PMC continues to track the loan and their activity of pulling repayment to assure this is accurately negotiated.

Bad debt was positively impacted due to a large decrease in AR over the last 90 days. PMC had a negative lease expense due to some of the MRI payments applied against the liability account on the balance sheet. Aramark – we are disputing the final payment. PMC does have \$190,000 accrued against the disputed invoice.

Income Statement- Year to date from 2020 to 2021 we have had a 50% increase in income from last year (2020 gross income \$8,653,725, 2021 gross income \$12,061,056). The board has requested an income statement that has just the Walbridge Wing detail. Operating expenses are 6.6 % over budget.

Board Statistics – ER visits are pretty much the same as last month. In addition, PMC FTEs are the same. Board requested explanation for large variance in swing beds: 197 in March, down to 45 in April.

Balance Sheet- QHR representative Eric Jones reported PMC has a very strong balance sheet compared to other Critical Access Hospitals. As of April 30, 2021, total assets are shown as \$81,978,948 with total liabilities at \$46,134,594. Net worth/retained earnings is \$35,844,354.

Accounts Payable- Tim will be bringing a breakdown with a more in depth explanation for the board's review.

Revenue Cycle Score Card presented by Danette Coulter - Self pay AR increased in April, from \$435,000 in March to \$601,000 in April.

Prompt Pay Policy- Delinquent Patient Accounts are reviewed around the 20<sup>th</sup> of the month. Usual practice is to send accounts to collections only after their 4<sup>th</sup> statement with no response from patient. Due to many community complaints, there was a suggestion made about calling patients prior to placement at collection agency. Danette and Tim agreed to consider ways to make the collection process more customer-oriented.

Kai Turner made a motion to approve the policy. Seconded by Todd Shults. Motion carried.

A motion to approve and accept the April Financial reports, and that they be recommended for the Board to approve in the regular Board Meeting was made by Regas Halandras, seconded by Mark Schryver. Motion carried.

A motion was made by Regas Halandras to approve the A/P list and recommend its approval by the Board in the regular Board Meeting. Seconded by Kai Turner. Motion carried.

Mark Schryver made a motion to adjourn the Finance Subcommittee Meeting. Motion seconded by Todd Shults. Motion carried.

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Kimberly Brown- President

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Todd Shults-Secretary

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Cindy Rholl, Recorder

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PIONEERS MEDICAL CENTER  
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**OTHERS PRESENT:**

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Tim Howard- Interim CFO  
Eric Jones-QHR  
Michael Santo & Christina Harney – Counsel  
Cindy Rholl-Recorder

**Public Present:**

Nicki Turner - Rio Blanco Herald Times  
Vicky Crawford

President Brown called the monthly meeting of the Eastern Rio Blanco County Health Service District to order.

Directors and attendees recited the Pledge of Allegiance.

President Brown read the mission statement for Board consideration.

**PUBLIC COMMENT:**

None

**BOARD CHAIR & DIRECTOR COMMENTS:**

Secretary Shults gave a brief update on the Pioneers Healthcare Foundation recent meeting held.

**APPROVAL OF AGENDA:**

President Brown presented the agenda for Board approval. A motion to approve was made by Regas Halandras, seconded by Todd Shults. Motion carried.

**ELECTION OF OFFICERS:**

After some discussion, Mark Schryver made a motion to change the PMC Board Members number from seven (7) to five (5). Motion was seconded by Regas Halandras. Motion carried.

Mark Schryver made a motion to accept the resignation of Brian Bofinger and Suzan Pelloni. Motion seconded by Regas Halandras. Motion carried.

Regas Halandras made a motion to keep the same officers for 2021 as served in 2020 (Kim Brown - Board Chair, Kai Turner – Vice President, Todd Shults – Secretary) Motion was seconded by Mark Schryver. Motion carried.

**APPROVAL OF MINUTES:**

A motion to approve the minutes of March 30, 2021 was made by Regas Halandras and seconded by Mark Schryver. Motion carried.

A motion to approve the minutes of April 27, 2021 was made by Regas Halandras and seconded by Todd Shults. Motion carried.

**CONSENT AGENDA:**

President Brown presented the Consent Agenda to the Board for approval. Mark Schryver made a motion to approve the Consent Agenda. Motion seconded by Regas Halandras. Motion carried.

**ACCOUNTS PAYABLE REVIEW/ FINANCE REPORT:**

Mark Schryver moved to acknowledge and accept the April 2021 financial report as presented during the Finance Sub-Committee meeting. Kai Turner seconded. Motion carried.

Mary Schryver moved to acknowledge and accept the April 2021 AP listing as presented. Todd Shults seconded the motion. Motion carried.

Self –Pay Policy- Mark Schryver made a motion to approve the policy. Motion seconded by Kai Turner. Motion Carried.

DZA cost report- Mark Schryver would like board members to review the report. Suggestion of have QHR zoom for questions.

**MEDICAL STAFF:**

Dr. Turner presented to the board the Medical Staff Report-

Clinic Transformation-clinic has been working very hard and is making progress on this efficiency goal.

Sleep Clinic-Physicians are very pleased with Felix and Ellie Monteagudo. Andrea Hazelton, NP will be the point of contact for the sleep patients. This appears to be doing very well and providing a needed service for our area.

Front Range clinic- Dr. Turner was able to meet with these individuals providing local mobile care opportunities. They have multiple clinics all over Colorado. They are operating with a grant from the state for rural communities to assist with Opioid and Alcohol treatments. Dr. Anderson is certified to prescribe the medications needed for these treatments locally.

Dr. Cotter from Steamboat gave great presentation to our medical staff. UC health did offer some CME opportunities.

A motion to approve the initial credentialing file for Mirana Brown, PA for Dr. Fulton, was made by Mark Schryver and seconded by Kai Turner. Motion carried

A motion to approve the re-credentialing files for Dr. Borchard and Dr. Grant was made by Mark Schryver and seconded by Todd Shults, Motion carried.

Kristopher Borchard presented the Board with information regarding data provided by Stryker and PMC's Ortho Team's use of the robot. Information provided relayed statistics for post-operative and therapy outcomes. PMC's ortho team is either meeting or beating statistical data when compared to other similar facilities. Congratulations and thanks were expressed by the Board given the Team's outstanding record.

#### **ADMINISTRATIVE REPORTS:**

Ms. Sellers referred to her written report to the Board, as published. The Walbridge Wing has 25 patients, with 3 new admits expected this month. The state is onsite for their annual review. One CNA class is complete, and PMC hopes to have another class next quarter. HR is reaching out to the high school to develop a summer program to expose interested students to the medical arena for possible career opportunities. Negative air pressure rooms will be put in the ER and the Wing. PMC received a DOLA grant to assist with construction costs on these rooms.

#### **QHR UPDATE:**

Eric Jones reported that the May Board Education will be on Supply Change. Regarding Quorum is assisting with Rural Health Clinic Education and will provide requested information regarding billing questions this coming Thursday. Board is been invited to attend.

A motion to move into Executive session was made by Mark Schryver. Motion seconded by Kai Turner. Motion carried.

Board came out of Executive Session.

There was a motion to adjourn the regular Board Meeting was made by Todd Shults. Regas Halandras seconded. Motion carried.

  
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Kimberly Brown- President

  
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Todd Shults-Secretary

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Cindy Rholl, Recorder

**EXECUTIVE SESSION**

**THESE PROCEEDINGS CONTAIN INFORMATION THAT IS PRIVILEGED,  
CONFIDENTIAL, AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE STATE  
AND FEDERAL LAW.**

**EASTERN RIO BLANCO HEALTH SERVICE DISTRICT  
PIONEERS MEDICAL CENTER  
BOARD OF DIRECTORS**

**May 25, 2021**

Eastern Rio Blanco County Health Service District

An Executive Session of the Board of Directors of the Eastern Rio Blanco County Health Service District was held on May 25, 2021, in the Board Room of the Hospital.

Present: Kimberly Brown- President  
Todd Shults- Secretary  
Regas Halandras  
Mark Schryver  
Kai Turner – Vice President

Others Present: Liz Sellers – CEO  
Michael Santo & Christina Harney – via zoom

**CALL TO ORDER:**

Mark Schryver made a motion to enter into executive session for the purposes outlined in the agenda. Kai Turner seconded. Motion carried.

Discussion was held on the topics outlined in the agenda. No decisions were made.

A motion was made and seconded to adjourn executive session. Motion carried.

  
Kimberly Brown, President

  
Todd Shults-Secretary



VERIFICATION

STATE OF COLORADO     )  
  )ss.  
COUNTY OF RIO BLANCO )

I, Kimberly Brown, President of the Board of Directors of the Eastern Rio Blanco County Health Service District, having been first duly sworn upon oath, deposes, states, and attests that he has read the foregoing Executive Session Proceedings of May 25, 2021, knows the contents thereof, and that the same are true and correct, and substantially reflect the substance of the discussions of said Executive Session.

EASTERN RIO BLANCO  
COUNTY HEALTH SERVICE  
DISTRICT  
Board of Directors

BY: Kimberly Brown  
Kimberly Brown-President

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by Kimberly Brown, President of the Board of Directors of Eastern Rio Blanco County Health Service District.

Witness my hand and official seal:  
My commission expires:

Todd Shultz  
Notary Public

ATTORNEY-CLIENT PRIVILEGE

Michael Santo, hereby states and attests that during the discussion of Executive Session Agenda Item(s) #2 through #5 during the Eastern Rio Blanco County Health Service District's Board of Directors Executive Session of May 25, 2021 that portions of said discussion constituted privileged attorney-client communications, including attorney work product, and no record was maintained of that portion of the executive session pursuant to statute.

EASTERN RIO BLANCO  
COUNTY HEALTH SERVICE  
DISTRICT  
Legal Counsel

BY: Toda Shultz  
Michael Santo

I, Kimberly Brown, President of the Board of Directors of the Eastern Rio Blanco County Health Service District, state and attest that during the discussion of the Executive Session Agenda Item(s) #2 through #5 during the Health Service District's Board of Directors Executive Session of May 25, 2021, that portions of the Executive Session that were identified as attorney-client privileged communication, including attorney work product, were not recorded. The portions of the Executive Session that were not recorded were confined to the topic authorized for the discussion in an Executive Session pursuant to Statute.

EASTERN RIO BLANCO  
COUNTY HEALTH SERVICE  
DISTRICT  
Board of Directors

BY: Kimberly Brown  
Kimberly Brown- President